

N I C O L A H A R D I N G

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Job Description: Mid Weight Interior Architect

Nicola Harding & Co is looking for a talented and ambitious, strong-Mid Weight Interior Architect to join its growing West London design studio.

Nicola Harding & Co is a recognised authority on creating liveable, soulful places, characterised by colour, attention to detail and an eclectic mix of found items.

You will be part of a friendly, dynamic team, working in a stimulating, open plan, studio environment. We take great care to look after each member of the company and to promote their professional development. You will be working on an exciting mix of residential and commercial projects. We have a dedicated procurement officer and an in-house financial manager to support the design team.

Your background

You will be a self-starter and share our interest in the history of styles, period detailing and antiques, as well as understanding current trends. You will be a keen researcher and have an appetite for colour, texture and the blending of personal and cultural histories.

Key Responsibilities:

Supported by Senior Designer or Director:

- Managing and delivering projects on time, on budget and to the highest standard
- Some experience in leading and mentoring other team members, developing their abilities as designers
- Designing, modelling and producing detailed drawings for joinery, bespoke furniture, lighting & fixed finishes
- Delivering technical construction packages and detailed drawings
- Selecting, sourcing and coordinating detailed design packages, FF&E and specifications for tender
- Prepare and manage cost spreadsheets for reporting on and approval of budgets
- Ensuring team maintains realistic project timelines
- Attending site meetings as representative of the client, reporting to senior designer or director

Experience and qualifications:

- University degree in interior architecture or architecture
- Minimum 4 years professional experience, 2 of which in a UK architectural practice and 2 in an International architectural practice
- Broad experience range in high-end residential, hotel/leisure, F&B, international marine/naval, and high-density living sectors
- Strong experience in International 5-star hotels, commercial marine (in particular, US built ocean liner regulations) and airport terminal design (concept, tender, logistics and branding packages)
- Experience with planning permission applications would be advantageous
- Excellent understanding of UK and International building regulations including heritage listed
- Demonstrable project management and budgeting skills

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- Competent producer of detailed drawings, schedules and specifications
- Excellent time management and organisational skills
- Exceptional attention to detail and strong knowledge of materials, finishes, detailing and scheduling
- Free-hand sketching skills
- Ability to present design concepts and ideas with confidence and passion
- Experience of liaising with architects, contractors, specialist consultants and suppliers

Skills:

- Proficient in AutoCAD, 2D and 3D Vectorworks
- Excellent communication skills; spoken and written fluency in English and Vietnamese would be highly regarded
- Experienced user of Sketchup and associated rendering programs
- Experienced user of Estimate
- Experienced user of Microsoft Office
- Strong knowledge of Adobe Photoshop & InDesign

Salary: £33,000, dependent on experience

Location: Queen's Park, London

Closing date for applications: 3rd August 2020

This is a full-time position. All candidates should be eligible to work in the UK.

To apply, please submit your application and include:

- CV with a covering letter explaining your current role and responsibilities and your aspirations for a new job
- portfolio including examples of your own technical drawings
- three images of interiors that you love
- a piece of written work e.g. a copy of an email to a client explaining changes to the agreed scope of work or handling a difficult situation (please anonymise)

The interview process consists of an initial remote assessment covering the different areas of expertise. After that suitable candidates will be invited for a face to face interview.